



STUDENT HANDBOOK

Fox Creek High School

1297 West Martintown Road

North Augusta, SC 29861

Tel: (803) 613-9435

Fax: (803) 613-1533

Dr. Tim Murph

PRINCIPAL

Ms. Ute Aadland

ASSISTANT PRINCIPAL

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

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MESSAGE FROM THE PRINCIPAL

Dear Member of the Fox Creek Family,

Happy New Year!!! Welcome to Fox Creek High School, where "Our students will determine our future". I hope that all of you had a fine summer vacation and am looking forward with enthusiasm to the new school year.

As many of you may have heard, I have been given the honor of working as Principal at Fox Creek High School. I am very excited about the wonderful opportunities that lie ahead for our faculty, parents, and most importantly our students. I would like to thank the Board of Directors for this opportunity and the Fox Creek family for opening its arms and welcoming me. I look forward to meeting each and every member of our Fox Creek Family.

Every year we invite our parents—indeed, urge them—to volunteer at our school. There are many tasks that volunteers can perform. If you are interested in helping out, please call (803) 613-9435 to speak with Ms. Karen Bugg, who will be our Volunteer Coordinator this year.

We also urge all of our Fox Creek family members to support the many goals we have set for the coming school year. These goals include the purchasing of a new Predator activity bus. We ask that each member of the family generously make a donation of time and resources to help us ensure that this goal is attained.

Our ultimate goal is to provide all students with the opportunity to excel in academics, athletics, and fine arts so that they may become positive, contributing members of our school and community.

Remember that my door is **ALWAYS** open. If you have any questions or concerns, please contact me immediately. I look forward to working with you this school year. Let's make it the best one ever! Go Predators!

HISTORY

FOX CREEK HIGH SCHOOL

Fox Creek High School was founded members of the Merriwether Community who wished to create a community high school that would continue the secure, nurturing education their children received at the elementary and middle schools in our community. The Founders of the school wrote the Charter Application which, when formally approved by the State Charter School Board in 2003, became the school's Charter. The School is a non-profit corporation managed by a Board of Directors.

FCHS opened in the fall of 2004 at 1297 W. Martintown Road at the southern end of Edgefield County. The building has been renovated to allow for a commons area and laboratory classrooms.

MISSION STATEMENT

Our mission at Fox Creek High School is to graduate students who will have a positive impact on their community. Our goal is to create an interconnected learning environment that combines a demanding college-preparatory education with the many resources of the CSRA. This environment includes the government, performing arts, industry, the medical community, and sports. We accomplish our goal by establishing academic excellence, providing a moral focus, and obtaining parental involvement.

VISION

Fox Creek High School will be a major provider of secondary education in Edgefield. As an educational institution responsible for the total development of students, our goal is to enable students to become totally, seamlessly integrated with the local, national, and global community. Challenges of rapid global transformation mandate that the students of Fox Creek High School be equipped with knowledge, insight, and flexibility. Fox Creek High School understands this challenge and strives to empower the whole student to experience present and future success, and to beneficially impact the changing world.

PHILOSOPHY

- Fox Creek High School has chosen to combine rigorous instruction in the four core subjects - Mathematics, Science, Social Studies and Language Arts - with an understanding of respect for individual differences, self-discipline, social responsibility and service to the community.
- Before graduating, each student will present a written dissertation on a timely subject chosen specifically for each class.
- One of the school's aims is to develop a community of learners who take responsibility for their own learning and the growth of the community through active participation in decision-making processes. Each student will be required to complete 10 hours per year of community volunteer work. These projects will be organized by the school and performed during school hours as part of the Flex/Ex program.
- Schools cannot meet the challenges of the future without doing an excellent job of connecting with parents and the public. Fox Creek High School believes and is committed to students, parents, and the community having an active voice in some of the major decisions affecting the school's operation and attainment of specified goals including curriculum, discipline and service to the community.
- Parents will be required to sign a "contract" to support the parent teacher organization of the school (PTCA), attend all scheduled conferences concerning their child, visit the school on a regular basis, and volunteer to assist during the day or before and after school. Each household represented at FCHS will be required to fulfill 30 hours of volunteerism for the school, over and above the 10 hours required by the student, as mentioned above.

FOX CREEK HIGH SCHOOL

School Colors: Scarlet and Silver

School Motto:

"Our Students Will Determine Our Future"

Mascot: Predators

GENERAL SCHOOL INFORMATION

BOARD OF DIRECTORS

Sherolyn Bishop

Mack Thomas

Jim Oliver

Ashley Williams

Charles Ferrell Jenkins

Clay Bryant

Ronnye Eubanks

Wayne Fuller

Rod Huffman

Terri Mayson

Victoria Mollo

BELL SCHEDULE

1st Period 7:55 - 8:45

2nd Period 8:49 - 9:39

3rd Period 9:43 - 10:33

4th Period 10:37 - 11:27

5th Period - Homeroom and Lunch

1st Homeroom

11:31 - 11:57

1st Lunch

11:27 - 11:57

2nd Homeroom

12:01 - 12:27

2nd Lunch

11:57 - 12:27

6th Period 12:31 - 1:21

7th Period 1:25 - 2:15

8th Period 2:19 - 3:09

NOTE: We will be using the intercom to enhance the understanding of the schedule and any adjustments.

ASSEMBLY/DELAY BELL SCHEDULE

Announcements will be made accordingly.

Equal Employment Opportunity Statement & Policy of Non-Discrimination on the Basis of Disability

Fox Creek High School prohibits discrimination on the basis of age, race, creed, sex, color, national origin, religion, or handicap as required by the Title IX of the Education Amendments Act of 1972. Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act 1975, and such compliance should be directed to Dr. Tim Murph, Principal of Fox Creek High School, 1297 W. Martintown Road, North Augusta, SC 29861 at (803) 613-9435.

Frase de Oportunidad de Igualdad de Trabajo y Regla de No Discriminacion con Base en Discapacidad

Fox Creek High School prohíbre discriminacion de edad, raza, credo, sexo, color, origen, religion, o discapacidad tal como se requiere en el Titulo IX del Acta Educational Amendment de 1972. Seccion de 504 del Acta de Rehabilitacion del 1973, el Acta de Discriminacion de Edad de 1975, y tal aceptacion debe ser dirigida a Dr. Tim Murph, Principal of Fox Creek High School, 1297 W. Martintown Road, North Augusta, SC 29861 numero de telefono: (803) 613-9435.

STUDENT SERVICES

LOCKERS

All students will be issued a combination lock and locker. Lockers are to be secure at all times, except during item retrieval. Students are reminded that they are responsible for the contents of their locker, and that lockers are subject to administrative inspection. Damage or abuse of lockers could result in disciplinary action. There will be a \$5.00 replacement fee for lost or damaged locks.

GUIDANCE

Students are encouraged to visit with their counselor for **personal** guidance and for information on grades, study help, and testing programs. The counselor is available to discuss any home, school, or social concerns.

DRESS CODE REGULATIONS

It is expected that students exercise good judgement in matters related to individual dress. Students attending Fox Creek High School are prohibited from wearing any type of clothing that, in the judgement of the principal or principal's designee, is distracting, unclean, unsafe, or otherwise disruptive to the educational process. In addition, any dress, hairstyle or appearance not universally accepted in business, industry, or public places may be forbidden. Expectations, infractions, and consequences for the Fox Creek High School Dress Code are explained in the Pupil Discipline Code. Fox Creek High School reserves the right to make judgment on any apparel not specifically covered in the Pupil Discipline Code.

BAD WEATHER POLICY

The superintendent of Edgefield County School District will make decisions regarding delays, early dismissal, or school closing. This information will be communicated to radio and TV stations by 6:00 A.M. Students and employees should listen to radio and television stations and not call the school.

Students will remain in their classroom under the direct supervision of the teachers until given further instructions.

2. Weather Bureau warnings will be closely monitored.

In the event of an emergency at school, such as a fire, requiring the evacuation of the building, students will initially gather with their teachers in their assigned area. Should the emergency be of a nature that the administrative team decides to move the students farther from the building, teachers will escort students to Merriwether Elementary School, the nearest designated public tornado shelter. If classes are not able to resume, students will contact their parents to pick them up there. FCHS will work through local radio and television stations to publicize emergency information as quickly as possible.

TELEPHONES

School telephones are for school business only and may not be used for incoming or outgoing calls. Office personnel may accept emergency messages for students, but students will not be called from classes to accept telephone calls. Cellular phones are not permitted for use during school day.

IMMUNIZATION

Students are reminded of the immunization requirements of the State. Students in kindergarten through grade 12 must update immunization (shot) records.

EMERGENCY DRILLS

Students are to follow instructions during fire or any other emergency drill scheduled during the school year. The life we save may be yours.

LUNCH

Students will eat lunch in the commons area or outside in the immediate vicinity of buildings in designated areas. Once lunch begins, students should have selected an area and should remain there until the end of the lunch period. Students must ask permission to leave the designated areas. Students are not to gather in the halls, office areas or classrooms.

DAILY ANNOUNCEMENTS

Daily announcements will be read each day during homeroom. The purpose of these announcements is to provide students with information regarding school life and events. All student announcements must be pre-approved by the administrator.

ARRIVAL AND DEPARTURE

School begins at 7:55 a.m. To accommodate parents' schedules, students may arrive at school as early as 7:00 a.m. Any student arriving on campus between 7:00 a.m. and 7:45 a.m. (early) must come into the building and will be required to stay in the Commons Area and Lunch Room, unless he or she is enrolled in

an extra period class. Students must remain in the Commons Area and Lunch Room so that teachers can prepare for the school day. Because there is no staff available to supervise students prior to 7:00 a.m., students must not arrive on campus before that time.

Between arriving on campus and departing campus, students must stay in the immediate vicinity of our buildings. For the safety of our students, access to the parking lot during the day is limited to emergencies. Students must obtain permission from the office staff before going to the parking lot.

School ends at 3:09 p.m. Students may stay after school for athletics, club meetings, or extra help from a teacher. Students remaining after school must be working with a member of the FCHS faculty or staff. To accommodate parents' schedules, students not working with a teacher may attend a silent study hall until 4:00 p.m. Monday through Friday in Room 127. All other students must leave the building by 3:30.

ATTENDANCE

Attendance to class is critical for academic success at Fox Creek High School. Students who are ill should remain at home to recover. However, parents and students should be aware that frequent absences often result in academic difficulties. We encourage you to schedule appointments and travel during non-school hours and scheduled breaks.

Tardiness has a negative impact not only on the student's education, but also on that of his or her classmates. Students should make a point to arrive at a class on time and to be ready to participate.

Students missing 10 or more days in a year long course may be denied credit. Students missing 5 or more days in a semester course may be denied credit.

LATE ARRIVAL

Students arriving at school after 8:05 a.m. must provide a note from a parent or guardian explaining the tardiness and must sign-in at the office. Office staff will give the student an admittance form to enter class. On the following day, student should show that form to any teacher whose class was missed.

EARLY DEPARTURE

If students must leave school early, they should bring a note from a parent or guardian explaining the reason for the departure. When it is time to leave school, the student should show the note to the teacher before taking the note to the office. The student must then sign-out and sign back in again when returning to campus. If a student gets sick during the school day and needs to leave school, the student should go to the office and call a parent or guardian. Office staff will speak to the parent or guardian before the student is allowed to sign-out.

ABSENCES

The State Department of Education considers absences for the following reasons to be lawful:

1. Illness or injury: When absence results from illness or injury that prevents the student from being physically able to attend school.
2. Quarantine: When isolation of the student is ordered by the local health Official or the State Board of Health.
3. Death in the immediate family: When absences result from the death of a member of the immediate family of the student.
4. Medical or Dental appointments.
5. Court or administrative proceedings
6. Religious Observance
7. Educational Opportunity – Approval for such an absence must be granted by the principal PRIOR to the absence.

If a student plans to be absent for an educational opportunity, he or she should come to the office and complete a pre-

approved absence form to be signed by the administrator and the student's teachers.

In case of an absence, parents should *call the school before 10 a.m. the morning of the absence* in order to help insure the safety of our students. We would appreciate calls as early as possible so as not to unnecessarily burden our office staff. In addition, when the student returns to school, he or she must bring a note from a parent or guardian explaining the absence. This written confirmation is necessary for state auditing purposes.

MAKE-UP WORK

Students are responsible for making up work when they are absent. This includes suspensions or school sponsored activities. Students should work with their teachers to make arrangements to complete assignments, tests, and quizzes in three to five days. Students who are absent or anticipate being absent for two or more days may arrange to get assignments from their teachers at school or via e-mail. Faculty e-mail addresses may be obtained at our website: www.foxcreekhs.org. When that arrangement is not possible, students or parents may request assignments through the office. This policy applies to planned absences, suspensions and school sponsored activities. Students failing to complete make-up work will not be provided the opportunity for "extra credit."

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Fox Creek High School students will comply with a state law, which requires that the Pledge of Allegiance and a Moment of Silence be observed each school day at an established time. Students who do not participate must have written documentation stating the reasons why they are not in compliance with the State law.

DISTRIBUTION OF MEDICATION

If a student needs to take a prescription medication during the school day, the student should bring the medicine along with

form obtained from the physician to the office. It is the student's responsibility to come to the office at the specified time to receive his or her medication from a member of the office staff. Medication will be taken in the presence of a staff member. The student should sign the medication log provided by the office staff. Medication forms are available in the front office.

Students may not carry non-prescription medication. Students must leave non-prescription medication in the office with a parent note. The parent note must include the name of the medication, dates of usage, the name of the student(s) allowed to take this medicine, parent signature and parent contact information.

PARENTS ARE RESPONSIBLE FOR ABSENT EXCUSE WHEN STUDENTS LEAVE SCHOOL SICK.

PHYSICAL PLANT

Fox Creek High School leases its current facility. In order to maintain excellent relations with neighboring businesses, students must respect the boundaries of our space and help to maintain the facilities. Our grounds include the building, parking lots on either side, and the field area above the building. The buildings and parking lots on either side of the school do not belong to FCHS. Because this is not our property, students found in this area are subject to disciplinary action.

Students have a responsibility to help keep the Fox Creek High School facilities clean and free of litter. This includes classroom space, bathrooms, hallways, and outdoor areas. When we fail to fulfill this responsibility, it has a negative impact on our neighbors as litter blows around the FCHS grounds. The last several minutes of the school day are used by students and teachers to maintain cleanliness in the classroom.

Any mis-use or deliberate damage to FCHS property/equipment will be considered a criminal offense; and students will be required to pay for the damage. In extreme cases, law enforcement will be contacted.

BAD WEATHER POLICY

Should the weather interfere with our normal school schedule as is sometimes the case in South Carolina, please listen to the local television and radio stations for information on FCHS's either closing or delaying the opening of school. We will follow the decisions of Edgefield County.

STUDENT EARLY RELEASE TIMES

Elementary Schools 1:00

Middle Schools 1:50

High School 2:00

Teachers and administrators will work until 4:00 on the dates listed for in-depth, collaborative staff development. The administration will review the effectiveness of the early release days in November, 2005 to determine if the format will be continued during second semester.

TRANSPORTATION

STUDENT PARKING

Students with valid parking permits are allowed to park in designated spaces while attending school or school-related events. The senior student parking lot is located in front of the main building. Parking for under classmen will be assigned as space is available. Parking permits cost \$25 per space annually, and students can apply for a permit through the school office. Families are encouraged to carpool whenever possible. Students are not allowed to park in neighboring parking lots. Students in violation of our parking policy may have their parking permit revoked.

VISITOR PARKING

Visitors to the school should park in the front of the school and should check in at the front office before going to any other school facilities, including walking down the covered breezeways or entering a mobile unit. Because of afternoon carpooling needs, visitors who arrive at school between 3:00 p.m. and 3:30

p.m. should park in the lot below the school. Please do not block the carpool route.

CARPOOL ROUTE

FCHS is located on a busy highway. It is for this reason, it is important that we do our best to prevent unnecessary traffic problems. We ask that all parents strictly follow the carpool route; regardless of arrival time.

Morning Drop-off: Parents are to enter the school from the Gregory Lake Road entrance.

Afternoon Pick-up: The first driver in the afternoon pick-up should align the vehicle with the designated pick-up point and remain with their vehicle. If a driver needs to leave their vehicle, they should move out of the line and park in a parking space.

Check the carpool maps located in the lobby of the school office or the website for carpool routes.

BOOKS

All students are expected to be responsible for their textbooks and personal belongings. If a student loses a book, their report card will be held and payment must be made before another book will be issued. Once the payment is made, the student will take the receipt and show it to the teacher. The subject teacher will request another book for the student. Students are responsible for the care and security of textbooks issued to them. All textbooks are to be covered within three days of being issued. Instructors will periodically check student textbooks for damage. Students are responsible for any lost or damaged books.

ID CARDS

Students' ID cards must be visible at all times as a measure of safety and to prepare students for the future. Students' replacement fee is \$7.00. ID's must be worn on a lanyard around the student's neck. Failure to wear an ID in the

appropriate place will result in disciplinary action as outlined in the Pupil Discipline Code.

STUDENT AGENDAS

All students are required to purchase an agenda at the cost of \$7.00. The agenda is used as a hall pass, to assist students with time management, and to enhance organizational skills. If a student does not have an agenda and has an emergency, the teacher will send for an administrator to assist the student with the emergency. The administrator escorts the student to the office to handle the matter of not having an agenda. Students who do not have an agenda will face disciplinary action. The replacement fee is \$7.00. NO REFUNDS on replacements.

TRANSCRIPTS

A fee of \$3.00 will be charged for all inactive student requests for transcripts. Inactive students should complete a request form and submit it to the receptionist in the main office. These transcripts should be picked up after 4:00 P.M., not during school hours. Active students receive the first transcript free, and are to pay \$1.00 for additional transcripts.

VISITORS

Visitors are welcome to visit Fox Creek High School at any time but must obtain a visitor's pass from the front office to visit a specific area. For reasons of liability, students are not permitted to bring visitors to school.

CONTACTING TEACHERS

Faculty appointments should be made through the schools Administrative Assistant. Appointments should be scheduled Monday through Thursday between 3:15 – 3:45 whenever possible.

Please contact teachers directly to get information, to ask questions, and to express concerns. If this important step is omitted, the administration will direct parents and students to

talk to teachers. The Principal is also available for conferences should this format fail.

TEACHER CONFERENCES

To request a teacher conference with the student's mentor and his or her teachers, parents should contact the school secretary in the front office and leave a date or possible dates convenient for the meeting. Once the conference has been scheduled, the office staff will contact the parent. If a conference is needed with an individual teacher, the parent should contact that teacher by email. Teachers will generally be available for conferences Monday through Thursday from 3:15 – 3:45, or by appointment.

FLOWERS DELIVERED AT SCHOOL

The deliveries of flowers, bouquets, balloons etc., are not allowed at school. The main office will refuse deliveries.

TARDY POLICY

A STUDENT NOT IN THEIR DESKS AT THE RINGING OF THE TARDY BELL WILL BE CONSIDERED TARDY. Excuses for tardiness do not include irresponsibility, neglect, family errands or car pool delay. Please refer to the Pupil Discipline Code for further information.

CUTTING CLASS

A student is classified as cutting class when he/she is absent from class without authorization. Please refer to the Pupil Discipline Code for further information.

MAKE-UP WORK

Students who have lawful or unlawful absences must make up work missed. *The student is responsible for contacting the teacher about making up the work.* Work missed must be made up within three days for a one day absence. If a student was lawfully absent on the day, a previously missed announced assignment was due, the assignment is considered due the first

day the student returns. If a student misses a test, arrangements to make up the test must be made at a time convenient for the teacher.

NOTE: Each teacher will set aside an afternoon (other than Tuesday) each week to assist with schoolwork. Students who are not performing satisfactorily are expected to take advantage of this special help session. Subject teachers will announce and post the specific conference time.

ATTENDANCE

Attendance is the presence of a student in each assigned class on days when school is in session. Students may be counted present only when they are actually in their assigned class or present at an authorized school activity.

The school year consists of 180 days, divided into two terms of 90 days each. High School students cannot be absent for more than five (5) days for a semester course, ten (10) days in yearlong course, and three (3) days in a quarter course.

Attendance Procedures:

The parent is required to send a note upon the student's return to school. The note must include an explanation for each absence and a contact number. School officials are required to report a student to the county attendance supervisor after three (3) unexcused absences.

Medical Absence:

Students who are ill and whose attendance in school would endanger their health or the health of others, documented by a physician.

School Function Absence:

- Students who are absent from class, but at school participating in an authorized school activity.
- Prearranged absences for other reasons at the discretion of the principal.

Lawful Absence:

- Students who are absent due to court appearances must

- produce their summons to appear in court or written proof.
- Students who are absent due to a recognized religious holiday of their faith.

All excuses must be turned into the attendance office no later than three (3) days after the absence. Failure to do so may result in the absences not being excused.

Unlawful Absence:

Students who are absent without acceptable cause, with or without the knowledge of their parents are considered to be unlawfully absent.

Signing In/Out: Leaving School

Once on school property, students may not leave school grounds unless properly signed out by parent or guardian.

Signing Out:

Students are never allowed to leave school during the school day unless a telephone call or other personal contact is made with a parent or guardian. When the student brings a written note to the attendance office, the attendance office will contact the parent or guardian to verify the information. If a parent or guardian cannot be reached, the student can not sign out. This includes all students, even those aged 17 and older.

Signing In:

Students arriving at school late must sign in at the attendance office. Only students who have a professional excuse (doctor, dentist, attorney, court, etc.) will be allowed to receive an excused permit to class. All other students who are tardy will receive a tardy pass.

**PARKING AT
FOX CREEK HIGH SCHOOL**

The following rules govern parking:

- All vehicles must be registered and have a valid decal in their front window.
- The driver must have and present upon request a valid driver's license.

- Student parking and pickups are restricted to the student parking lots. The cost is \$7.00 per decal.
- Staff parking lots require decals.
- The driver will observe all traffic arrows and barriers.
- There should be no loitering in cars or parking lots.
- Car should be locked at all times.
- Driving privileges may be denied and towing (at owner's expense) used to enforce regulations if necessary.
- Speeding in school parking lots will result in disciplinary action as described in the Pupil Discipline Code.

DISTINCTIVE SCHOOL PROGRAMS

FLEX DAYS

Flex Day activities may include but are not limited to: Field trips, guest speakers, special programs, or other curriculum related activities.

Students learn more when they are *active, social, and creative* learners. **Flexible Days**, an important innovation at FCHS, allow teachers and students to explore topics in depth and to study across disciplines.

Attendance on Flex Days is mandatory, and all normal attendance and tardy procedures will apply. Tardiness for an off-campus program may cause the student to miss assigned transportation. This will result in assignment to another program and a subsequent make-up assignment for the missed program. Students who are absent for a Flex Day should see their subject-area teachers for make-up assignments.

FCHS will establish wonderful working relationships with organizations and businesses in the community through our Flex-Day program. We expect that students will maintain excellent behavior and decorum during Flex-Day programs. Unsatisfactory behavior will be handled by the administration. The Flex-Day coordinator will inform administrators about tardiness and unacceptable behaviors. Administrators will enforce consequences for tardiness, skipping, and other unacceptable behaviors.

Parents looking for a way to help are of great service on Flex Days. On any given Flex Day, about one-half of our student population leaves campus. In order to make this happen, we need volunteers to drive students to and from Flex Day activities.

EX DAYS

Ex(tended Period) Days extend the usual 50-minute class period to 100 minutes, so that students meet periods 1, 3, and 7 on Thursday and 2, 4, and 6 on Friday, allowing teachers to do in-depth labs, rehearsals, seminars, practices sessions, or group work.

ADVISORY SYSTEM

Every student at FCHS is in a homeroom advisory group with a faculty member. This group meets daily during homeroom to discuss announcements and address issues such as registration, citizenship and other relevant information. Students usually stay in the same advisory group for their entire career at FCHS, enabling one faculty member to see the broader academic and social picture for each advisee. Advisors not only monitor academic progress, but may also facilitate teacher-parent conferences as needed.

COLLEGE COUNSELING

Fox Creek High School will provide a comprehensive college-counseling program. Please see the web site for complete details. In the junior year, our school counselor will meet with students and parents to begin the college search plan. During the senior year, the counselor works with students on their college applications, essays, letters of recommendation, scholarship applications, and college decisions.

PTCA (PARENT-TEACHER-COMMUNITY ASSOCIATION)

PTCA is the **P**arent, **T**eacher **C**ommunity **A**ssociation of Fox Creek High School. The PTCA is organized into many committees that report to one of three Vice-Presidents. Though you may not

always be aware of the PTCA's hand in the day-to-day activities of FCHS, you will most certainly be touched by that hand in some way.

The PTCA is responsible for a large portion of school communications, and through the volunteer spirit of capable parents, facilitate many of the school's functions.

Also available to you is the FCHS web site: www.foxcreekhs.org, which is updated as often as The Web Manager can manage. The PTCA is responsible for the establishment and maintenance of the volunteer database that is used by faculty, staff and other volunteers to coordinate programs such as

- lunch monitors
- Flex-Day trips (transportation and staffing)
- test proctors
- the monthly teacher appreciation lunches
- Student socials and dances

The PTCA Buildings and Grounds Committee will furnish and maintain the campus. They will work to keep the outside campus appealing for students, faculty and visitors.

The PTCA will coordinate the Academic Support Fund for teachers to request supplies that might not be available under the FCHS budget. Examples might include, journals for teachers, supplies and equipment for the PE program, a slide projector, maps, and a camera for the yearbook staff, to name just a few. Of course, fundraisers are a part of this responsibility.

The PTCA will continue to look for ways to enhance the high school experience for our students and faculty. Please join, be active and supportive, and share new ideas. PTCA meetings will be held quarterly and will showcase FCHS classes or organizations.

ACADEMIC COACHING

Fox Creek offers support services to students who are state identified. The level of support is dependent on the student's IEP

or Section 504 Plan. For more information, contact the Academic Coach at Fox Creek High School, or the school guidance counselor.

ACADEMIC HONESTY

The Academic Honesty policy seeks to respect the academic work of others and extends to all subjects, media, and authors. Any student who violates any aspect of academic honesty is subject to disciplinary action. Examples of such violations are, but are not limited to

Cheating---The use of unauthorized sources for academic work

- Attempting to use or using unauthorized materials on a test or assignment
- Copying from another student (not limited to a testing situation; copying includes homework and class work)
- Giving or receiving unauthorized aid (this includes asking for or giving information pertaining to quizzes or tests before or after they have been taken)

Plagiarism---Presenting the words or ideas of another as one's own work

- Using information not considered common knowledge without citation
- Submitting the work of another as your own, in part or entirety
- Copying the words or ideas of another without giving proper credit to the source

Note: Plagiarism is not always intentional; accidental plagiarism shall also be considered a violation of the Academic Honesty policy. Not knowing how to cite sources is not a reasonable defense for plagiarism.

Falsification---Oral or verbal statement of untruth

- Creating data
- Falsifying reasons for absence

- Placing your name on someone else's work
- Submitting work (in its entirety or in part) that was previously submitted for another class without prior approval of both teachers

CITIZENSHIP

Part of the mission of Fox Creek High School is to graduate "Citizens of the World." We hope to achieve this goal through both a written and unwritten curriculum implemented by staff, faculty, and students. The most important part of our citizenship curriculum is the day-to-day "curriculum" that occurs in our classrooms. Faculty members at FCHS work hard to include citizenship skills and lessons the classroom as they naturally occur. Examples of this include a discussion of current events, dealing with basic behavioral expectations, or modeling certain skills such as respect and integrity. It is our hope that students graduate from FCHS will demonstrate responsible citizenship both within and outside classroom walls.

The four strands of the Citizens of the World curriculum are

- *Knowledge*—Being an informed member of local, national and global environments.
- *Action*—Being aware that taking action can make a difference in solving problems or promoting social health.
- *Tolerance and Diversity*—Being aware of and appreciative of individual differences.
- *Conflict and Resolution*—Recognizing the role of conflict on personal, local, national and global levels.



HIGH SCHOOL DIPLOMA

To receive a diploma from Fox Creek High School, a student must pass the exit exam/HSAP (High School Assessment Program) and must earn a minimum of 24 credits to include:

<u>AREA</u>	<u>UNITS REQUIRED</u>
English	4
Mathematics	4
Science	3
U.S. History	1
Economics	.5
American Government	.5
World Cultures	1
Physical Education/ AFJROTC/Comprehensive Health	1
Computer/Technology Applications	1
Electives Units	7
Foreign Language/Career & Technology Education (Vocational) Course	1*

*Two units of the same Foreign Language are not required for a diploma; however, three units are highly recommended for college.

CLASS RANKS

The individual's grade and the difficulty of a class determine class rank. Honors courses and Advanced Placement courses will be weighed more than other courses in the school's curriculum. The Grade Point Average (GPA) will also be computed on a 4.0 scale.

NEW UNIFORM GRADING POLICY FOR SOUTH CAROLINA HIGH SCHOOL

The uniform grading policy was applied in all South Carolina high schools starting in the 2001-2002 school year. The complete text of the new grading policy can be obtained by accessing the State Department of Education's Web site at www.state.sc.us/sde or by contacting your local high school.

Highlights of the policy include:

- All grades on report cards and transcripts in South Carolina public high schools will be numerical.
- The numerical breaks for corresponding letter grades are:
93-100=A; 85-92=B; 77-84=C;
70-76=D; 63-69=F; 0-62=F
- A student's grade-point average and rank in class will be figured from a grade-point conversion table available on the web site listed above and printed on report cards and transcripts.
- The conversion table assigns "quality points" to each numerical grade depending on the grade earned and the category of weight assigned to the course taken. College Prep and Tech Prep courses earn the base weight. Honors courses earn a one-half quality point more, and Advanced Placement courses earn a full quality point more than the base weight. (For example, a student who earns a 100 in a Tech Prep/College Prep course receives 4.87 quality points whereas a student with a 100 in an Honors course receives 5.37 quality points and a student who receives a 100 in an Advanced Placement/International Baccalaureate course receives 5.87 quality points.)
- There are new guidelines for the course that may count for Honors credit. Be sure to check with school for a complete listing of Honors courses.
- The formula for figuring Grade Point Ratios (GPR) is:
$$\text{GPR} = \frac{\text{Sum (quality points x Carnegie units earned)}}{\text{Sum of Carnegie units attempted}}$$

(A Carnegie unit is a course that counts toward high school graduation requirements.)
- Students and parents need to choose courses carefully. There are new guidelines that outline consequences for

students who withdraw from a course. Students who withdraw from a course after three days in a 45-day course, or five days in a 90-day course, or ten days in a 180-day course shall be assigned a grade of 62 and 0 quality points. The F will be calculated in the students' overall grade point ratio.

- Different rules apply to poor performance on Carnegie unit courses taken prior to the ninth grade. Be sure to check these rules with the guidance counselor.

GUIDANCE SERVICES

Guidance services are available to every student at Fox Creek High School. Students may schedule appointments by making arrangements with the school secretary.

Parents/guardians are also welcome to consult with their student's guidance counselor. Parent conferences are often helpful when a student is experiencing academic or personal problems, or when a student is in the process of setting goals for the future.

Students are urged to see their counselor whenever an academic or personal problem arises. Information given to guidance counselors is strictly confidential unless a student's safety is an issue.

Services offered by the Guidance Department include:

1. Academic advising, including course selection and scheduling.
2. Individual counseling regarding personal problems or concerns.
3. Group counseling focusing on issues of concern to teens.
4. Information about colleges, universities and technical schools.
5. Assistance with substance abuse issues.
6. Information about careers.

7. Information about academic and career testing.
8. Information about financial aid and Scholarships
9. Information about grades, report cards and transcripts.
10. Career planning and development of career folder.

Any student who has either attended or graduated from Fox Creek High School is welcome to use guidance services. A visitor's pass must be obtained in the main office.

CLUBS & ACTIVITIES

Providing students with rewarding extracurricular activities is important to us at Fox Creek High School. We offer a wide range of academic, social, athletic and service activities to meet our students' needs and interests.

STUDENT CLUBS

Clubs at Fox Creek vary a great deal in terms of the time commitment for the students, allowing most students to find some activity that fits their schedule. Club meetings are held before school, during lunch or after school. While the clubs may vary slightly from year to year to suit the interests of our students and faculty, below is a list of clubs currently offered:

- Art Club
- Drama Club
- Fellowship of Christian Athletics
- Environmental/Science Club
- Literary Magazine
- Math Club
- Newspaper
- Spanish Club
- Student Government Association
- Yearbook
- FBLA

ATHLETIC ACTIVITIES

Fox Creek High School offers several sports. Tryouts are open to students of all grade levels. Sports currently offered at Fox Creek include:

Football boys – fall	Soccer boys and girls - spring
Swimming co-ed – fall	Tennis girls—fall, boys - spring
Volleyball girls – fall	Softball girls - spring
Golf girls - fall	Golf boys - spring
Basketball boys and girls - winter	

Fox Creek High School is a member of the South Carolina High School Athletic Association. In order for students to participate in any athletic activities at Fox Creek, students must submit physical forms and meet eligibility requirements.

Eligibility for participation in athletic activities:

The policy for academic standards for athletic eligibility is as follows:

Students with only one D and no failing grades and a 2.0 unweighted grade-point average, OR a 3.0 unweighted GPA and any combination of grades* in the grading period (nine week period) prior to athletic participation are eligible to participate. Students excluded from participation will be reevaluated at the end of the following grading period. Student-athletes will be evaluated at each grading period.

Students who were not enrolled at Fox Creek High School during the grading period prior to athletic participation must submit their grades from the previous school. The above standards apply to those grades.

Students must have been in **attendance for at least 85%** of the previous semester at an approved school.

NOTE: The SCHSAA policies supercede any and all local athletic policies.

For example, F, B, B, A, A, A = 3.0 or D, D, A, A, A, A = 3.0

THE FOXES DEN (SPORTS BOOSTERS)

The FOXES DEN is a parent-sponsored group that supports the Fox Creek High School Athletics program. Support is provided to the athletic teams through fees collected from participating families and fund-raising activities. The Foxes Den also seeks to promote awareness of all sports teams and to encourage attendance at the many sporting events held throughout the year. An Awards Night is held each spring to recognize individual and team accomplishments and is coordinated by various committees of the Foxes Den.

Fox Den meetings are held on a monthly basis and are open to all members of the FCHS community.

PUPIL DISCIPLINE CODE

The Fox Creek Family Partnership

At Fox Creek High School, we have set high standards for our students. In order to graduate citizens of the world, we have designed a challenging, rigorous curriculum, but we also seek to create a welcoming learning community. The creation can only be accomplished with the responsible participation of our students, parents, faculty and administration.

We have developed guidelines to clarify our expectations for our students:

- Students will be focused on their academic work during school hours.
- Students will be civil and kind to each other and to the staff.
- Students will dress appropriately. Dress should not be disruptive, obscene, or offensive.
- Students will be on time to class and attend class regularly.

- Students will accept responsibility for helping to maintain our facilities.
- Students will not engage in inappropriate displays of affection.

Most students are excellent examples of good citizens. They are rarely absent or tardy, recognize the importance of learning, enjoy the challenges of increased responsibility, form healthy relationships with staff and other students, participate in school activities of their choice, and in general, meet the demands of growing up and getting an education in a most satisfactory manner.

However, a few students seem unable or unwilling to accept responsibility for their own behavior. Some seem determined to avoid any serious effort to gain an education or to respect common rules of behavior. Worse still, they sometimes make it difficult for serious students to go about the important business of learning.

This Pupil Discipline Code identifies unacceptable pupil behavior at Fox Creek High School and its sponsored functions. Pupils who commit the offenses listed in this Code will be disciplined as indicated.

Every student and employee has access to Fox Creek High School's Pupil Discipline Code. It is posted on our school's website and will be provided to anyone upon request.

Authority of the Board of Directors

The Board of Directors may authorize or order the expulsion, suspension, or transfer of any pupil for the commission of any crime, gross immorality, gross misbehavior, persistent disobedience, or for violation of written rules and regulations established by the Board of Directors, Edgefield County School Board, State Board of Education or when the presence of the pupil is detrimental to the best interest of the school.

When a student commits an offense that is also a violation of the South Carolina Code of Laws, the appropriate law enforcement authorities will be notified.

59-63-210; 59-63-240 Code of Laws of S.C., 1976

EXPLANATION TO THE FOX CREEK FAMILY

Even though the Pupil Discipline Code (PDC) attempts to be comprehensive, the PDC cannot cover every possible student misbehavior. Administrators are given the authority by the Board of Directors to deal with behaviors not covered by the PDC. Offenses in the PDS are cumulative and consequences becoming increasing more substantive.

PARENT/GUARDIAN RESPONSIBILITY

Although Fox Creek High School and the Board of Directors have established the Pupil Discipline Code in an attempt to help your child succeed academically and socially, Fox Creek High School is not responsible for teaching discipline standards to students. It is the responsibility of parents/guardians to ensure that their child or children exhibit acceptable behavior.

DECISION PROCESS

Decisions on discipline infractions are made by the administrators of the building based on discipline precedents. If an unusual situation occurs, the matter will be referred to the Principal. The Principal's decision may be appealed to the Board of Directors. If a student is referred to an administrator for a behavioral infraction and the student receives a consequence, the parent/guardian will be notified in writing.

EXPLANATION OF IMPORTANT TERMS

Infraction: A violation of school rules occurring on any school property, or while attending any day or night function or activity under the jurisdiction of the school. Misbehavior related to South Carolina High School League sanctioned events and any other school extracurricular activity, whether on or off campus, is subject to the Pupil Discipline Code.

Overnight Suspension: Overnight suspension will be used by the administration in an effort to bring parents/guardians and school administrators together to resolve any behavioral concerns that may exist. Overnight suspensions will be assigned by school administrators as listed in the Pupil Discipline Code. Parent/guardians are asked to meet with the appropriate administrator prior to their child's or children's return to school. Students given an overnight suspension are suspended until a parent/guardian/administrator conference is held. Students that return to school property or school sponsored events prior to this conference will be charged with trespassing and consequences will follow as described by the Pupil Discipline Code.

Behavior Management Center (BMC): The school administrator will assign students to the Behavior Management Center as indicated in the Pupil Discipline Code. The student may not attend regular classes, but rather will be assigned to the Behavior Management Center for the entire duration of the consequence. Students will not be assigned to the Behavior Management Center more than two (2) times per school year for infractions in any one category. Each subsequent infraction will result in a one (1) day, two (2) days, three (3) days Out-of-School Suspension (OSS), and recommendation for expulsion successively.

RULES FOR BEHAVIOR MANAGEMENT CENTER

The BMC monitor will read the following rules out loud at the beginning of class.

- 1) No talking. Total silence must be observed at all times.
- 2) Students must raise their hand to ask permission to go to the restroom; they must receive a hall pass and will return within 5 minutes.
- 3) Only one person is allowed to go to the restroom at a time.
- 4) All assignments must be completed before the end of the day.
- 5) The student must fill in the blanks and sign a form letter that they will be given. This letter will identify their behavioral infraction. In addition they must write a letter of apology to

their parents and to the person who was affected by their infraction. They must address the envelope. The monitor for In-school suspension will collect the letters at the end of the day and the school secretary will mail them to their parents.

- 6) Students will eat lunch together in their classroom. No talking is allowed. If they do not have their lunch, they will be given 5 minutes to buy their lunch and return. The monitor should ask who needs to buy lunch and allow them to go to the vending machines before the first lunch break. This will allow them to buy lunch and return in 5 minutes without waiting on a crowd. They should be allowed to go one at a time.

If any of these rules are broken, the student will be removed from the BMC and their parent/guardian will be called to pick them up. The student will then have Out-of-School suspension the following day and the time that the student served in the BMC up to the point of the infraction will be null and void.

Out-Of-School Suspension: Suspension from school means that student may not attend classes or any other school function or enter school grounds except for a rearranged conference with a school administrator. When a student is suspended from a class or school, the administrator shall notify, in writing, the parent or legal guardian.

Administrative Hearing: The Board of Directors of Fox Creek High School hold Administrative hearings for students that have been recommended by its school administration for expulsion.

Expulsion: The Board of Directors may authorize or order the expulsion of any student for a commission of any crime, gross immorality, gross misbehavior, persistent disobedience, or for violation of written rules and promulgated regulations established by the Board of Directors, Edgefield County School Board or the State Board of Education. Expulsion means the loss of privilege to attend classes or other school functions for the remainder of the school year. Every expelled student has the right to petition for readmission for the succeeding school year,

unless permanently expelled as an incorrigible student. A student previously expelled and facing an expulsion hearing for the second year in a row will be denied attendance in the regular school program and may be recommended for permanent expulsion.

STUDENT REINSTATEMENT AFTER A BOARD EXPULSION HEARING

The parent/guardian of a student allowed to return to school following a hearing will be informed of the conditions of return. The parent/guardian, student, and principal will sign a statement acknowledging the consequences if the Board of Directors confirms a second expulsion recommendation. The signed statement will be placed in the pupil's personnel file. If the parent/guardian refuses to sign the statement, the form will so note and be placed in the file.

A subsequent violation by a student readmitted following a Board of Directors expulsion hearing may result in a second Board hearing and a probable recommendation for expulsion from school.

The student and parent/guardian, upon reinstatement, will meet with the guidance counselor following the Board hearing.

Transfers: A student transferring in from another school district or school with a history of disciplinary problems may be admitted to the school at the discretion of the principal. If denied admission, the student has the right to appeal the principal's decision to the Board of Directors. The Board's decision is final.

Law Enforcement: School administrators must contact law enforcement authorities immediately upon notice that a person is engaging or has engaged in activities on school property or at a school sanctioned event or sponsored activity which may result or results in injury or serious threat of injury to the person or to another person or his/her property.

Criminal Conduct: A student charged with criminal conduct or returning from an incarceration in the penal system may be

denied readmission to school. The student may appeal the non-admittance to the Board of Directors.

Counseling: Counseling may be provided for students who violate a discipline code offense. It will be determined by the principal, his/her designee or upon request by parent(s)/guardian(s).

ENFORCEMENT PROCEDURES OF THE PUPIL DISCIPLINE CODE

A staff member observing any violation of the Pupil Discipline Code shall take immediate action to rectify the student's misconduct.

If, in the opinion of the staff member, certain misconduct is not immediately rectifiable, the student should be referred to the appropriate administrator for action as specified in the Pupil Discipline Code.

The administrator should confer with the student and, if necessary, effect the appropriate disciplinary action.

A complete record of the procedures will be maintained.

If warranted, the student will be removed immediately from the school environment. A parent/guardian will be notified as soon as possible.

If warranted, appropriate law enforcement will be notified as soon as possible.

Established due process procedures shall be followed when applicable.

DISABLED STUDENTS

Disabled students are not exempt from the disciplinary process nor are they entitled to remain in a particular educational program when their conduct substantially impairs the education of other children in the program. The student's disabling condition will be taken into consideration when deciding whether or not a particular form of discipline is to be utilized. Disabled

students will be handled through current due process procedures.

PROCEDURES FOR SUSPENSION/EXPULSION OF DISABLED STUDENTS

1. If a disabled student commits an infraction(s), which may lead to suspension, the administrator will first consider the student's disabling condition and what alternative punishment, if any, is desired.
2. If suspension without an administrative hearing is justified, the administrator will follow standard Fox Creek High School suspension procedures, including written notices to parent/guardian, and a referral will be made for a Functional Behavior Assessment/Behavior Intervention plan when appropriate.
3. If a disabled student is suspended for an administrative hearing, the Principal must notify the Chairperson of the Board of Directors to ensure that a mutually convenient date and time is scheduled with the parent/guardian, school officials, and Board of Directors. In no case may the student be suspended for more than ten (10) days. Indefinite suspensions are not permitted under South Carolina law. Parents/guardians have the responsibility to attend expulsion hearings.
4. If a disabled student is suspended for an administrative hearing and expulsion is recommended by the school administration, the administrator must immediately notify the Chairperson of the Board of Directors who will arrange for both a manifestation meeting, and an expulsion hearing. The multi-disciplinary team will review the list of infractions committed, determine whether or not the student committed the infractions, and if the infractions are related to the disabling condition of the student. If the committee feels the expellable infraction(s) was related to the student's disability, expulsion will not be used. However, the committee may recommend a more or less restrictive placement.
5. Parents/guardians will be informed of their due process rights, as appropriate.

CLASS I

Class I infractions require expulsion, Board expulsion hearing, notification of parent/guardian and, if necessary, notification of law enforcement.

Infraction 1

Possessions, uses, or transfer of a gun.

Infraction 2

Making or participating in the making of a bomb threat.

Infraction 3

Sale, attempted sale, or distribution of drugs, controlled substances, drug paraphernalia, or alcohol.

Infraction 4

Unprovoked fighting (Student(s) attack another student without provocation) and/or lynching (2 or more students fight 1 student).

Infraction 5

Threatening, or act of physical abuse to school personnel or agents (volunteers, chaperones, etc.)



CLASS II

Class II infractions require a 3 day minimum out-of-school (OSS) suspension, Board expulsion hearing, notification of parent/guardian and, if necessary, notification of law enforcement.

Infraction 6

Arson.

Infraction 7

Igniting or possession of fireworks on school property.

Infraction 8

Setting off false fire alarm.

Infraction 9

Use, transfer, or possession of dangerous weapons, or other items capable of causing bodily harm.

Infraction 10

Inappropriate sexual behavior, molestation, or the touching of areas off limits to the opposite sex.

Infraction 11

Language or behavior which demeans, insults, incites, or is inflammatory to others based on ethnic or cultural differences.

Infraction 12

Obscene or profane language, gestures, or printed material(s) toward school personnel or agents.

Infraction 13

Use, under the influence of, or possession of alcohol, drugs, controlled substances, or drug paraphernalia.

Infraction 14

Major vandalism of more than one hundred dollars (\$100). Restitution of property and damages by parent and/or student in addition to other disciplinary consequences.

Infraction 15

Major theft, sale, or possession of stolen property of more than one hundred dollars (\$100). Restitution of property and damages in addition to other disciplinary penalties.

Infraction 16

Student accesses computer without a parent/student signed acceptable use policy form on file with the Principal or the Principal's designee.

Infraction 17

Student altering computer setups such as passwords, etc. Entering chatrooms or using e-mail without permission. Viewing inappropriate, pornographic or hate related websites as determined by the administrator.

* It shall be a Class I felony for any person to possess or carry, whether openly or concealed, any gun, rifle, pistol, or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine, or powerful explosive on school property. State law mandates that student violators of this law be suspended for a full 365-day term, regardless of the time of year the offense occurs. Also, all violators will be prosecuted.

* It shall be a Class I misdemeanor for any person to possess or carry, whether openly or concealed, any BB gun, stun gun, air pistol, Bowie knife, dirk dagger, slingshot, leaded cane, switch

knife, blackjack, metallic knuckles, razors, and razor blades on school property.

CLASS III

Class III infractions are those that are harmful to persons or property and have consequences which tend to endanger oneself or others. Based on the judgement of the Principal or designee, a Class III offense may result in a Board expulsion hearing with a recommendation for expulsion from Fox Creek High School. A student violating an offense in Class III more than the listed number of times will be given a three (3) day out-of-school suspension and possible Board expulsion hearing. Three individual referrals of Class III infractions may result in a Board expulsion hearing.

First Consequence:

Two (2) Days Out-of-School Suspension (OSS)

Parent/Guardian conference required for reinstatement

Second Consequence:

Administrative Hearing

Infraction 18

Fighting by willing participants. (A willing participant is one who does not seek intervention by a school staff member prior to a physical fight.)

Infraction 19

Deliberate refusal to follow a request by school personnel or agents.

Infraction 20

Trespassing by a suspended student.

CLASS IV

Class IV infractions are those that are harmful to persons or property and have consequences which tend to endanger oneself or others. Based on the judgment of the Principal or designee, a Class IV offense may result in a Board expulsion hearing with a recommendation for expulsion from Fox Creek High School. A student violating an offense in Class IV more than the listed number of times will be given a three (3) day out-of-school suspension and possible Board expulsion hearing. Three individual referrals of Class IV infractions may result in a Board expulsion hearing.

First Consequence:

One (1) Day Out-of-School Suspension (OSS)

Parent/Guardian conference required for reinstatement

Second Consequence:

Two (2) Days Out-of-School Suspension (OSS)

Third Consequence:

Administrative Hearing

Infraction 21

Threatening, intimidating, bullying, taunting, verbal abuse of another student, inciting a fight or disturbance.

Infraction 22

Disrespect to school personnel or agents. Major disrespect as determined by the Principal or the Principal's designee. Major disrespect may result in automatic administrative hearing.

CLASS V

Class V infractions are those that interfere with normal school operations for both students and school personnel. A student violating an infraction more than the listed number of times will be given a three (3) day out-of-school suspension (OSS) and possible Board expulsion hearing.

First Consequence:

**One (1) day Behavior Management Center (BMC)
Parent/Guardian conference required for reinstatement**

Second Consequence:

One (1) day Out-of-School Suspension (OSS)

Third Consequence:

Two (2) days Out-of-School Suspension (OSS)

Infraction 23

Forgery or falsifying information.

Infraction 24

Leaving school grounds without permission (once a student arrives on campus, unless receiving permission from the Principal or Principal's designee, the student is expected to remain on the campus).

Infraction 25

Failure to attend class (failure to report to class/school activity after being on school grounds).

Infraction 26

Leaving school grounds without permission (once a student arrives on campus, unless receiving permission

from the principal or principal's designee, the student is expected to remain on school grounds).

Infraction 27

Forgery, falsifying information, or lying to school personnel.

Infraction 28

Possession of smoking materials (items will be confiscated by the principal or principal's designee and returned to a parent/guardian).

Infraction 29

Endangering the safety of self or others in shops, labs, classrooms, etc.

Infraction 30

Cheating, including the giving or accepting assistance (zero on assignment in addition to consequences).

Infraction 31

Obscene or profane language and/or gestures, inappropriate language or printed materials to other students.

Infraction 32

Student in unauthorized area (areas closed to students by prior verbal or written notice, or in areas of the building the principal or principal's designee deem are inappropriate).

Infraction 33

Gambling

Infraction 34

Running or horseplaying in classrooms, in school, or on school grounds.

CLASS VI

Class V infractions are those that interfere with normal school operations for both students and school personnel. A student violating an infraction more than the listed number of times will be given a three (3) day out-of-school suspension (OSS) and possible Board expulsion hearing.

First Consequence:

Overnight Suspension

Parent/Guardian conference required for reinstatement

Signed Parent/Guardian Conference Form

Second Consequence:

One (1) day Behavior Management Center (BMC)

Third Consequence:

One (1) day Out-of-School Suspension (OSS)

Fourth Consequence:

Two (2) days Out-of-School Suspension (OSS)

Fifth Consequence:

Three (3) days Out-of-School Suspension (OSS)

Possible Administrative Hearing Determined by Principal or Principal's Designee

Infraction 35

Disturbing or interfering with any school function, activity, or class or failing to follow classroom directions or instructions.

The Principal and faculty will develop a written set of expectations for classroom management to include alternatives to be used by teacher/staff prior to an office referral.

Infraction 36

Activity/School bus disruption or not following the instruction(s) of the driver or designee.

Students are required to remain seated at all times while the bus is moving. Hands, etc. are to remain inside the bus at all times. No object can be thrown from a bus at any time for any reason.

CLASS VII

Class VI infractions are those that interfere with normal school operations for both students and school personnel. A student violating an infraction more than the listed number of times will be given a three (3) day out-of-school suspension (OSS) and possible Board expulsion hearing.

First Consequence:

Teacher Warning

Second Consequence:

Teacher contacts parent/guardian; documentation sent to Principal or Principal's designee.

Third Consequence:

Overnight Suspension

Parent/Guardian conference required for reinstatement

Signed Parent/Guardian Conference Form

Fourth Consequence:

One (1) day Behavior Management Center (BMC)

Fifth Consequence:

One (1) day Out-of-School Suspension (OSS)

Sixth Consequence:

Two (2) days Out-of-School Suspension (OSS)

Seventh Consequence:

Three (3) days Out-of-School Suspension (OSS)

Possible Administrative Hearing at the discretion of Principal or Principal's designee.

Infraction 37

Failure to properly display I.D. card (FCHS students are required to wear their I.D.'s on a lanyard around their necks at all times during academic school hours, 7:30am-4:00pm).

Infraction 38

No Agenda Book (FCHS students are required to have an agenda book in their possession at all times during the school day, 7:30am-4:00pm).

Infraction 39

Dress Code Violation

The Principal or designee determines whether a student has violated the dress code. A student in violation of the policy will go home and change to more appropriate apparel.

Infraction 40

Tardiness: Either to School or to Class

Acceptable Excuses for Tardiness:

1. A signed note from medical, court, law enforcement, or other authority indicating the reason for the pupil's tardiness.

2. Accidents that can be documented by the principal, including any police report or witness, if available.
3. Malfunctioning automobiles directly causing the tardiness with documentation to principal's satisfaction; any frequent use of this excuse for tardiness might result in the student being advised to secure more dependable transportation.

Unacceptable Excuses for Tardiness:

1. Oversleeping
2. Missing the school bus (unless the school bus departed from its regular schedule).
3. Arriving late due to dependence on another person (parent, student, or anyone else).
4. Walking to school.
5. Being held up in traffic.
6. Trouble with a vehicle that could have been anticipated and controlled (Example: insufficient gas).

Pupil Operation of a Motor Vehicle

1. Driving a motor vehicle on school property is a privilege granted by the Principal and the Board of Directors. Misuse of a motor vehicle on school property or at a school sponsored event as judged by the Principal or administrator, in any manner, may result in the withdrawal of this privilege. All students driving vehicles to school are required to display a current parking permit each day that he/she is in attendance and parking on campus.
2. Students must park only in the area designated for student parking and display a current parking permit. Students are not penalized during the first five (5) days of school for not having a permit. After the first five (5) days, consequences will be imposed.
3. Penalties will be imposed for the following:

CLASS VIII - A

First Infraction

Loss of driving privilege for one month.

Second Infraction

Loss of driving privilege for the remainder of the school year.

- A. Reckless and unsafe operation of motor vehicle on school grounds as judged by the Principal or Principal's designee.

CLASS VIII - B

First Infraction

Loss of driving privilege for one week.

Second Infraction

Loss of driving privilege for the remainder of the school year.

- B. Speeding on school grounds as judged by the Principal or Principal's designee

CLASS VIII - C

First Infraction

Loss of driving privilege for one week.

Second Infraction

Loss of driving privilege for the remainder of the current semester.

Third Infraction

Loss of driving privilege for the remainder of the school year.

- C. Failure to properly display current driving permit after the first five (5) days of school.
 - D. Parking violations
4. If, after loss of driving privilege, a student still violates driving regulations, he/she will be suspended from school and driving privileges may be revoked for the remainder of the school year.

5. If a student parks on campus without a current permit after the first five (5) days of school, the vehicle may be towed away at the owner's expense.
6. Students are required to park and leave their vehicles when they arrive in the morning. They are not to return without permission from the Principal or Principal's designee for the day. All parking areas are off limits except during arrival and departure.
7. The school must be called prior to driving any vehicle, which does not display a sticker. Temporary transportation situations should not occur more than twice a year for a student, and/or for any longer than a three (3) day period at any time.

Note: Loss of privilege applies to both the driver and the vehicle.

